



DEPARTMENT OF
COMMERCE
COMMUNITY AND
ECONOMIC DEVELOPMENT

Division of Corporations, Business and Professional Licensing

Sarah Palin, Governor
Emil Notti, Commissioner

December 7, 2007

Ms. Virginia Gibbs, Chairman
Appraisal Subcommittee
2000 K Street, Suite 310

Dear Ms. Gibbs:

Thank you for your letter dated August 9, 2007, regarding the field audit conducted on the Alaska Board of Certified Real Estate Appraisers. The Board reviewed your letter at the October 5, 2007 meeting, regarding your findings and recommendations from the audit that was conducted in May 22-23, 2007.

The Board discussed the various issues that you address in the letter and request that I respond to each of those areas in this letter.

Initial education courses

In your report, you advised the Board on the initial education courses that the Board has been approving that fails to meet the AQB criteria. Therefore, the Board has taken action to carefully screen all courses for initial education before an approval is made. The educational providers addressed in the letter were sent letters explaining the error made by the division and the Board. The current list of approved courses, which you will find on the Board's website, has been updated to reflect the change.

Application for Certification

The Board reviewed the concern on applicants for certification, to ensure they have sufficient education hours to qualify for their certifications without the education hours related to the four courses noted in the letter. These applicants will be reviewed and if the education hours do not meet the classroom hours for certification, than a letter will be sent stating their certification has been downgraded to registered trainee and requesting additional educational certificates or other documentation supporting their educational claims before a certification is issued.

Investigative Case

The Board at the November 29, 2007 meeting addressed the case and rejected the Administrative Law Judge's (ALJ) proposed decision. The Board will resolve this matter at the January 10-11, 2008 meeting, after the Board has completely reviewed this case.



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The Board would like to take the opportunity to thank you for participation in the Board's regulatory process. The Board will strive to have these changes made as soon as possible. If you have any questions regarding this letter, please contact me at (907) 465-5470 or email me at jan.mays@alaska.gov.

Sincerely

Jan Mays
Licensing Examiner

cc: Vicki Ledbetter, Appraisal Subcommittee
Denise Graves, Appraisal Subcommittee
Steve MacSwain, Chairman, Alaska Board of Certified Real Estate Appraisers