



STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**OFFICE OF THE  
DIRECTOR**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: WWW.DPR.DELAWARE.GOV

March 30, 2007

Virginia M. Gibbs, Chairman  
Appraisal Subcommittee  
2000 K Street, NW, Suite  
310 Washington, DE 20006

APR X 9 2007


Dear Chairman Gibbs:

This letter acknowledges your letter dated March 14, 2007 regarding the review of the Division of Professional Regulation and the Delaware Council of Real Estate Appraiser real estate appraiser regulatory program. In that letter you raised the area of concern that the Division does not process temporary practice applications within five business days of receipt as required in Appraisal Subcommittee (ASC) Policy Statement 5.

Since December 2006, I have assigned the direct responsibility for processing completed temporary permit applications to the Administrative Specialist assigned to the Council with a supervisory back-up instead of having them processed by our Operations Unit. This change in procedure has ensured that all completed temporary practice applications are processed in accordance with the ASC Policy Statement 5.

The Council, my staff, and I enjoyed the opportunity to meet with Ms. Ledbetter and her team. Although we received the recommendation above, I was very pleased by the recognition that the Division and the Council have made numerous improvements since the last review.

Sincerely,

  
James L. Collins  
Director

JLCljkw

cc: Donald West, Chairman, Council on Real Estate Appraisers  
Monique Hampton, Council office