

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS  
OCCUPATIONAL AND PROFESSIONAL LICENSING ADMINISTRATION  
941 NORTH CAPITOL STREET, N.E., SUITE 7W50, WASHINGTON, D.C. 20002  
(202) 442-4340

BOARD OF APPRAISERS



Virginia M. Gibbs, Chairman  
Appraisal Subcommittee  
2000 K Street, NW, Suite 310  
Washington, DC 20006

October 11, 2007

Dear Ms. Gibbs:

This is response to your letter dated August 13, 2007, in reference to the findings and recommendations from the Appraisal Subcommittee (ASC) report. The District of Columbia Board of Appraisers (Board) and staff would like to thank you and your staff for the recommendation and guidance's that your staff has provided us during this time.

The Board and staff would like to assure you that we take your comments very seriously and will continue to work toward continuously making progress, so that we may be in compliance with ASC Policy Statement 10.

With regards to your concerns we have listed the following answers below:

**Response:**

- 1. Within 60 days from the date of this letter, provide the ASC with a written plan to resolve the aged cases expeditiously, including how the Board will obtain opinions from the ALJ assigned to hear the cases;*

**Answer:**

- As you are aware, the District of Columbia Board of Real Estate Appraisers (Board) does not act as the adjudicator in disciplinary matters concerning its licensees and that such matter are heard by the District's Office of Administrative Appeals (OAH). OAH was established and designed as an independent agency to ensure that individuals were given the best opportunity to be heard by a fair and unbiased body. Therefore, the Board has no control over how fast and in what manner cases are concluded. However, the Board has developed a plan to encourage forward movement in those cases that appear to be stagnant, and timeliness in decision making for current and future cases that are heard on OAH on the Board's behalf.

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- First, the Office of the Attorney General, Civil Litigation Division (OAG/CLD), which is primarily responsible for prosecuting such cases, has agreed to identify those cases in which the evidentiary record has been closed for three (3) months or more. In all such cases, a "Request for Status" will be issued by OAG/CLD to the hearing examiner, and such a request will be made every 3 months thereafter if a case remains undecided.
- Second, OAG will propose a meeting with Chief Judge Butler to discuss priorities and timing, specifically the expectations of the Appraisal Subcommittee, with respect to appraiser cases.
- Third, and finally, the Board requests your assistance in expressing the importance of achieving timely, final resolution in these cases. To this end, the ASC, through its assigned contact representative, will be provided a copy of the list of those stagnant cases compiled by OAG/CLD. This list will include the name of the assigned hearing examiner and their contact information. We believe your encouragement may be helpful.

**Response:**

2. *Immediately begin action on the complaint that have been investigated by the contract review appraisers; and*

**Answer:**

- The Board will immediately review the investigated summary report and make determination as to what actions should be taken.

**Response:**

3. *Continue to submit monthly complaint logs to an ASC staff reflecting the current status of all outstanding complaints.*

**Answer:**

- The Board will continue to provide the ASC staff with a monthly current status of all outstanding complaints.

We hope that this answers all of your concerns, if not please lets us know.

Sincerely,

Clifford P. Cooks  
Application Officer