

**FFIEC-APPRAISAL SUBCOMMITTEE  
MEETING MINUTES  
March 8, 2000**

ATTENDEES: H. Yolles (NCUA), G. Gibbs (FRB), M. Holman (HUD), J. Price (OTS), J. Snyder (FDIC), T. Watson (OCC). **Permanent staff:** B. Henson (Executive Director), K. Gearheard (Senior Appraisal Policy Manager), D. Greene (Appraisal Policy Manager), V. Ledbetter (Appraisal Policy Manager), L. Schuster (Administrative Officer), R. Seward (Information Management Specialist), M. Weinberg (General Counsel). **Others:** O. Cole (NCUA), J. Leitner (FDIC).

The meeting was called to order at 1:30 p.m. H. Yolles noted that this will be his last meeting as ASC Chairman since the FFIEC will be appointing a new Chairman at its March 13<sup>th</sup> meeting. He also introduced Owen Cole as the new alternate voting member for the NCUA. O. Cole is replacing M. McKenna.

**ADMINISTRATIVE MATTERS**

- **Meeting Minutes** – J. Snyder moved for approval of the February 9, 2000 minutes with edits, and J. Price seconded. All members present approved.
- **Notation vote results of the field review letter to the Louisiana Real Estate State Board of Certification** – The notation vote request was approved on February 28<sup>th</sup> by a vote of 6-0.

**ACTION**

- **Approval of the Minnesota field review report and draft letter** –V. Ledbetter presented the field review report and draft letter. She noted that Minnesota does not have an appraisal board. H. Yolles asked if Minnesota has any investigators with an appraisal background. V. Ledbetter responded that Minnesota does not. B. Henson stated that, because Minnesota has no board, there are no appraiser board members to review complaints. G. Gibbs moved for acceptance of the Minnesota field review report. She also moved that the review letter be edited and sent out for notation vote. M. Holman seconded, and all members present approved.
- **Approval of the October and November 1999 Appraisal Foundation grant reimbursement requests** – B. Henson noted that the Appraisal Foundation did not provide adequate documentation to support approximately \$25,000 in “reprogrammed” costs in the October reimbursement request. H. Yolles asked how the Foundation allocated the reprogrammed funds. B. Henson responded that it was allocated in a number of areas, mostly for ASB consulting costs. B. Henson recommended approval of \$39,866 of the \$64,756 requested amount for October, noting that the Foundation may submit additional documentation to support the reprogrammed amount at a later date. G. Gibbs moved for approval to pay the

October and November grant reimbursement requests in the amounts of \$39,866 and \$67,040, respectively. J. Price seconded and all members present approved.

- **Revised ASC Policy Statements 1 and 10 for approval** – M. Weinberg presented draft language to Policy Statement 1 that would require appraisal board members and State employees in decision making positions to adhere to the ethical standards of public service as implemented by pertinent State statutes and regulations. In the absence of State requirements, the proposal would require those persons to conform to corresponding standards for Federal employees. Policy Statement 10 would be amended to ensure that State agencies identify, investigate, and resolve all possible violations, particularly those relating to USPAP, fairly and equitably, and that the process be timely and well documented. After further discussion, G. Gibbs moved that the revisions to Policy Statements 1 and 10 be tabled until the next meeting so that ASC members can make comments. B. Henson asked the members to consider whether we should send the revised Policy Statements to the States for comment.

## **DISCUSSION**

- **GAO decision of Georgia's initial licensing cycle and National Registry fee policy** – B. Henson briefed the members on GAO's decision regarding Georgia's initial licensing cycle and Registry fee policy. GAO opined in favor of the ASC's Policy Statement and interpretation of Title XI.

## **OTHER**

- The meeting adjourned at 3:00 pm. The next meeting is scheduled for April 12, 2000.