

**APPRAISAL SUBCOMMITTEE
SPECIAL MEETING
APRIL 19, 2023**

ATTENDEES

ASC MEMBERS: FDIC – Luke Brown (Vice Chair)
FRB – Suzanne Williams

ASC ALTERNATES: CFPB – John Schroeder
FDIC – Tom Lyons
FHFA – Julie Giesbrecht
HUD – Brian Barnes
NCUA – Viki Nahrwold

ASC STAFF: Acting General Counsel – Juan Burgos
Attorney Advisor – Natalie Lutz
Management and Program Analyst – Lori Schuster

A Special Meeting, held via Webex, was called to order at 3:30 p.m. by Vice Chair Brown.

Opening Remarks

L. Brown asked for roll call. All agencies, except OCC, had a member or alternate present.

Request motion to open a Special Meeting

L. Brown requested a motion for a special meeting to discuss a personnel matter. J. Giesbrecht made a motion to hold a special meeting. S. Williams seconded and all members present voted to approve. L. Brown asked if any member would like to make a motion for a closed session. No ASC member or alternate made a motion.

Discussion of Personnel Matter

J. Schroeder felt that the ASC should act on the staff recommendation as there is no new information to be shared regarding the case. L. Brown asked for a motion that, based on the limited knowledge from the ASC regarding this case, to accept the ASC staff recommendation for a counteroffer. J. Schroeder moved to approve the counteroffer recommended by ASC legal staff, and S. Williams seconded. All members present voted to approve.

L. Brown added that it would be prudent for ASC legal staff to develop a policy for reasonable accommodation and have a process in place to review and properly document reasonable accommodation requests. ASC staff should also receive annual training on reasonable accommodation. S. Williams noted that she raised this point in previous meetings on this issue. J. Burgos responded that ASC legal staff will work with the new General Counsel on setting up policies and procedures for reasonable accommodation as well as training for ASC staff. The

ASC will be updated as this is completed. J. Schroeder said that he would find a point of contact within CFPB that ASC staff could consult regarding training. L. Brown asked if Board action is needed on this request and J. Schroeder responded that he did not feel that a vote was necessary.

The special meeting adjourned at 3:40 p.m.