

**FFIEC-APPRAISAL SUBCOMMITTEE
MEETING MINUTES [PUBLIC]
MARCH 20, 2002**

ATTENDEES: T. Watson (OCC), J. Price (OTS), O. Cole (NCUA Voting Alternate), J. Snyder (FDIC). **Permanent staff:** B. Henson (Executive Director), L. Schuster (Administrative Officer), R. Seward (Information Management Specialist), M. Weinberg (General Counsel). **Other:** L. Lamar (HUD), J. Leitner (FDIC).

ABSENT: G. Gibbs (FRB), H. Yolles (NCUA), K. Gearheard (Senior Appraisal Policy Manager), D. Greene (Appraisal Policy Manager), V. Ledbetter (Appraisal Policy Manager).

The meeting was called to order at 1:00 p.m.

ADMINISTRATIVE MATTERS

- **Meeting Minutes** – J. Price moved for approval of the February 13th minutes with edits; J. Snyder seconded, and all members present approved.
- **Notation vote to approve the ASC 2001 Annual Report** – The notation vote passed by 4-0 vote on February 27, 2002.

ACTION

- **Kansas field review report and draft letter** – B. Henson presented the Kansas field review report and letter for approval. After a brief discussion, O. Cole moved for approval of the Kansas field review report and letter, designating authority to the Chairman to review and sign the letter. J. Price seconded, and all members present approved.
- **Oklahoma field review report and letter** – B. Henson presented the Oklahoma field review report and letter for approval. After a brief discussion, J. Snyder moved for approval of the Oklahoma field review report and letter, designating authority to the Chairman to review and sign the letter. J. Price seconded, and all members present approved.
- **Appraisal Foundation December 2001 grant reimbursement request** – B. Henson presented the Foundation's December 2001 grant reimbursement request. He noted that the Appraisal Foundation has spent \$747,000 out of the \$835,000 grant. He added that the Foundation has submitted a reprogramming request that, if approved by the ASC, would use most of the remaining funds for other Title-XI related activities. The reprogramming request will be an action item at the April ASC meeting. J. Price moved for approval of the December 2001 reimbursement request in the amount of \$38,004; J. Snyder seconded, and all members present approved.

- **Appraisal Foundation 2002 grant request** – B. Henson presented the Foundation’s \$876,588 grant proposal for 2002. He noted that we budgeted \$850,000 in our FY’02 budget. He added that the primary difference from previous years is that this request does not include funding for Board of Trustees’ travel. In past years, when the ASC has not funded the full amount requested by the Foundation, the Foundation absorbed the difference in Trustee travel. This year, the Foundation chose not to submit Trustee travel as a grant expense. J. Snyder asked if our budget would show a deficit if we funded the full amount of the request. B. Henson responded “yes,” if our budget is fully executed. In past years, our revenue has exceeded our expectations and we have realized savings in some expenses. As a result, we usually experience a slightly more positive financial picture than presented in our budget. J. Price and J. Snyder said they are not comfortable exceeding our budgeted amount of \$850,000. O. Cole asked if the Foundation has internal controls in place. B. Henson responded “yes.” J. Price moved for approval of the Appraisal Foundation grant request in the amount of \$850,000; O. Cole seconded, and all members present approved.

DISCUSSION

- **New Jersey** – B. Henson said that New Jersey has reactivated approximately 1,650 of the 2,600 appraisers after the Board staff verified that the appraisers had met the continuing education criteria.

OTHER

- The meeting adjourned at 2:00, and the next meeting is scheduled for April 10, 2002.