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# Appraisal Subcommittee

*Federal Financial Institutions Examination Council*

March 25, 2002

Ken Lickteig, Chairman  
Kansas Real Estate Appraisal Board  
1100 SW Wanamaker Suite 104  
Topeka, KS 66604

Dear Mr. Lickteig:

Thank you for your cooperation and your staff's assistance in the February 14-15, 2002 Appraisal Subcommittee ("ASC") review of the Kansas real estate appraiser regulatory program ("Program"). We are pleased to inform you that, based on our review, your Program functions effectively and in a manner consistent with Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act of 1989, as amended ("Title XI"). One area needs your attention.

ASC Policy Statement 10 encourages States to investigate and resolve complaints within one year. During our review, we observed that the Board's process for investigating and resolving some complaints has taken more than one year. These delays appear to have been caused, in part, by the transition in the Executive Director position. We understand that the Board is taking steps to reestablish timely complaint investigation and resolution. We encourage you to continue your efforts to ensure prompt complaint processing.

We understand that the Board is aware of, and intends to, implement the Appraiser Qualifications Board's revised Criteria by amending its regulations in the near future. We appreciate your efforts to complete this change prior to the January 1, 2003 effective date. Please keep us informed of your progress in this area.

If you wish to respond to our comments, your response should be submitted for our receipt within 60 days from the date of this letter. Until the expiration of that period or the receipt of your response, we consider this field review to be an open matter. After receiving your response or the expiration of the 60-day response period, whichever is earlier, this letter, your response and any other correspondence between you and the ASC regarding this field review become releasable to the public under the Freedom of Information Act and will be made available on our Web site.

If you have any questions, please contact us.

Sincerely,

Thomas E. Watson, Jr.  
Chairman