



**GEORGIA  
REAL ESTATE  
APPRAISERS BOARD**

Suite 1000  
International Tower  
229 Peachtree Street, N.E.  
Atlanta, Georgia 30303-1605  
(404) 656-3916 Voice  
(404) 656-6650 Fax  
Internet [www.greab.state.ga.us](http://www.greab.state.ga.us)  
E-mail [cclark@grec.state.ga.us](mailto:cclark@grec.state.ga.us)

**MEMBERS**

GEORGE E. JUNNIER  
Chair

GARY L. BERNES  
Vice Chair

CHARLES B. BRAMLETT  
FRANKLIN S. HORNE, JR.  
CHARLES S. WOOD

**STAFF**

CHARLES CLARK  
Real Estate Commissioner

ul 2 4

July 20, 2000

Ben Henson  
Executive Director  
Appraisal Subcommittee  
2000 K Street Suite 310  
Washington, DC 20006

Dear Mr. Henson

Based on your letter of June 20, 2000, and our subsequent telephone conversation of June 27, I believe that we may have miscommunicated with your staff during their field review about Georgia's continuing education (CE) requirement. The Board has asked that I write you this letter seeking to clarify our policy and procedures in this area. The board hopes that this clarification will allow the Appraisal Subcommittee (ASC) to agree with us that our program does comply with Title 11.

Georgia does not require that appraisers take continuing education every three years. Georgia requires that every appraiser submit 14 hours of approved CE courses each renewal period (currently one year) in order to renew a classification. Georgia considers any appraiser who has taken a single course approved for at least 28 hours and up to 42 hours to have satisfied the CE requirement for the renewal period in which the course was taken and for the following renewal period. Similarly, Georgia considers any appraiser who has taken a single course of at least 42 hours to have met the CE requirement for the renewal period in which the course was taken and for the following two renewal periods. Georgia does not allow any other "carryover" of CE hours.

To provide a concrete example, suppose an appraiser is scheduled to renew her classification on July 31, 2000. In addition to her fees, she must submit evidence of having completed an approved 14-hour CE course between August 1, 1999, and July 31, 2000. If during that time she completed an approved thirty-hour CE course (not multiple courses equaling 30 hours), she would be marked as having completed all CE due through July 31, 2001 (but could not "carryover" the 2 hours above 28 toward the next year). If she had completed an approved CE course of 50 hours (again not multiple courses equaling 50 hours - some of our

appraisers like to take college credit courses, which are usually about this length), she would be marked as having completed all CE due through July 31, 2002, but could not "carryover" the 8 hours above 42 toward the next year. In this final instance, in order to renew in July of 2003, the appraiser would be expected to show a new CE course of at least 14 hours taken sometime between August 1, 2002, and July 31, 2003. She could not take a course of 14, 27, or 42 hours between August 1, 2000, and August 1, 2002, and use that course to meet CE requirements beyond July 31, 2002.

Thus, Georgia does not have different "credential renewal" and "continuing education" cycles. The appraiser may not elect to present CE credit on a cycle other than the "credential renewal" cycle. Georgia simply allows an appraiser to take CE in increments of 14, 28, or 42 hours. The 28 or 42 hour increments must be for the immediately prospective "credential renewal" cycles and may not be used to meet requirements for prior years.

With regard to your June 20 comments on our distance education and your June 29, 2000, letter to all states, we note that Georgia's requirements for approval to offer distance education courses significantly exceed the less stringent requirements of the AQB. A number of courses they have approved do not meet Georgia's requirements for approval to offer distance education. Thus, since our requirements exceed those of the AQB, we believe that they comply with Title 11.

We hope this information clarifies our situation so that ASC can agree that we fully comply with Title 11. Please let me know if you need any further information or clarification on this matter.

For the Board

A handwritten signature in black ink, appearing to read 'C. Clark', written over a vertical line.

Charles Clark  
Real Estate Commissioner