

February 2, 2009,

Appraisal Subcommittee
1401 H Street, N.W., Suite 760

FEB 13 2009

FOIA REQUEST

Dear FOI Officer:

Pursuant to the federal Freedom of Information Act, 5 U.S.C. § 552, the Appraisal Institute requests access to and copies of all public and non public sanctions found in the Appraisal Subcommittee National Registry reported by State Appraiser Regulatory Agencies between 1998-2008.

We request the following information in an MS Excel (.xls) file format:

- State License Number
- First name
- Last name
- Middle Initial
- Name Suffix
- Street address
- City
- State
- Zip code
- Company Name
- Telephone Number
- License/Certification Type
- Status
- Effective Date of License
- Expiration Date of License
- Conforms to AQB Criteria
- Disciplinary Action
- Disciplinary Action Effective Date
- Disciplinary Action Ending Date

We agree to pay reasonable duplication fees for the processing of this request in an amount not to exceed \$500. However, please notify us prior to your incurring any expenses in excess of that amount. If our request is denied in whole or part, I ask that you justify all deletions by reference to specific exemptions of the act. We will also expect you to release

all segregable portions of otherwise exempt material. We, of course, reserve the right to appeal your decision to withhold any information or to deny a waiver of fees.

We look forward to your reply within 20 business days, as the statute requires. If you have any questions or need additional assistance in this matter, please contact Bill Garber, Director of Government and External Relations, Appraisal Institute, at 202-298-5586 or bgarber@appraisalinstitute.org.

Thank you for your assistance.

Sincerely,

Jim Amorin, MAI

President