

## **2016 Annual Employee Survey Results For Appraisal Subcommittee**

1. **Interpretation of Results:** (to be written by agency)
2. **How the survey was conducted:** The survey was conducted online from August 22, 2016, to September 9, 2016.
3. **Description of sample:** All 12 full-time permanent employees of the agency were surveyed.
4. **Survey items and response choices:** See the tables on the following pages.
5. **Number of employees surveyed, number who responded, and representativeness of respondents:** Of the 12 employees surveyed, 11 responded, for a 92% response rate. These respondents are representative of the population.

**2016 Annual Employee Survey Results For  
Appraisal Subcommittee**

Surveys Sent: 12

Surveys Returned: 11

Response Rate: 92%

<b>Prescribed Questions: Personal Work Experiences</b>								
<b>Item Text</b>		<b>Strongly Agree</b>	<b>Agree</b>	<b>Neither</b>	<b>Disagree</b>	<b>Strongly Disagree</b>		<b>Total</b>
1. The people I work with cooperate to get the job done.	Frequencies	7	3	1	0	0		11
	Percentages	63.6%	27.3%	9.1%	0.0%	0.0%		100.0%
2. I am given a real opportunity to improve my skills in my organization.	Frequencies	6	2	3	0	0		11
	Percentages	54.5%	18.2%	27.3%	0.0%	0.0%		100.0%
3. My work gives me a feeling of personal accomplishment.	Frequencies	5	5	1	0	0		11
	Percentages	45.5%	45.5%	9.1%	0.0%	0.0%		100.0%
4. I like the kind of work I do.	Frequencies	6	4	1	0	0		11
	Percentages	54.5%	36.4%	9.1%	0.0%	0.0%		100.0%
5. I have trust and confidence in my supervisor.	Frequencies	6	3	1	1	0		11
	Percentages	54.5%	27.3%	9.1%	9.1%	0.0%		100.0%
<b>Item Text</b>		<b>Very Good</b>	<b>Good</b>	<b>Fair</b>	<b>Poor</b>	<b>Very Poor</b>		<b>Total</b>
6. Overall, how good a job do you feel is being done by your immediate supervisor?	Frequencies	6	3	2	0	0		11
	Percentages	54.5%	27.3%	18.2%	0.0%	0.0%		100.0%

**2016 Annual Employee Survey Results For  
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Surveys Returned: 11

Response Rate: 92%

<b>Prescribed Questions: Recruitment, Development, &amp; Retention</b>								
<b>Item Text</b>		<b>Strongly Agree</b>	<b>Agree</b>	<b>Neither</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>Do Not Know</b>	<b>Total</b>
7. The workforce has the job-relevant knowledge and skills necessary to accomplish organizational goals.	Frequencies	5	5	1	0	0	0	11
	Percentages	45.5%	45.5%	9.1%	0.0%	0.0%		100.0%
8. My work unit is able to recruit people with the right skills.	Frequencies	4	4	2	1	0	0	11
	Percentages	36.4%	36.4%	18.2%	9.1%	0.0%		100.0%
9. I know how my work relates to the agency's goals and priorities.	Frequencies	6	4	0	1	0	0	11
	Percentages	54.5%	36.4%	0.0%	9.1%	0.0%		100.0%
10. The work I do is important.	Frequencies	4	6	1	0	0	0	11
	Percentages	36.4%	54.5%	9.1%	0.0%	0.0%		100.0%
11. Physical conditions (for example, noise level, temperature, lighting, cleanliness in the workplace) allow employees to perform their jobs well.	Frequencies	7	3	0	0	0	1	10
	Percentages	70.0%	30.0%	0.0%	0.0%	0.0%		100.0%
12. Supervisors in my work unit support employee development.	Frequencies	7	2	2	0	0	0	11
	Percentages	63.6%	18.2%	18.2%	0.0%	0.0%		100.0%
13. My talents are used well in the workplace.	Frequencies	6	3	2	0	0	0	11
	Percentages	54.5%	27.3%	18.2%	0.0%	0.0%		100.0%
14. My training needs are assessed.	Frequencies	5	4	2	0	0	0	11
	Percentages	45.5%	36.4%	18.2%	0.0%	0.0%		100.0%

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Response Rate: 92%

<b>Prescribed Questions: Performance Culture</b>								
<b>Item Text</b>		<b>Strongly Agree</b>	<b>Agree</b>	<b>Neither</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>Do Not Know</b>	<b>Total</b>
15. Promotions in my work unit are based on merit.	Frequencies	2	4	5	0	0	0	11
	Percentages	18.2%	36.4%	45.5%	0.0%	0.0%		100.0%
16. In my work unit, steps are taken to deal with a poor performer who cannot or will not improve.	Frequencies	3	4	1	2	0	1	10
	Percentages	30.0%	40.0%	10.0%	20.0%	0.0%		100.0%
17. Creativity and innovation are rewarded.	Frequencies	3	5	3	0	0	1	11
	Percentages	27.3%	45.5%	27.3%	0.0%	0.0%		100.0%
<b>Item Text</b>		<b>Strongly Agree</b>	<b>Agree</b>	<b>Neither</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>No Basis to Judge</b>	<b>Total</b>
18. In my most recent performance appraisal, I understood what I had to do to be rated at different performance levels (e.g., Fully Successful, Outstanding).	Frequencies	5	3	1	2	0	0	11
	Percentages	45.5%	27.3%	9.1%	18.2%	0.0%		100.0%
<b>Item Text</b>		<b>Strongly Agree</b>	<b>Agree</b>	<b>Neither</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>Do Not Know</b>	<b>Total</b>
19. In my work unit, differences in performance are recognized in a meaningful way.	Frequencies	2	4	5	0	0	0	11
	Percentages	18.2%	36.4%	45.5%	0.0%	0.0%		100.0%
20. Pay raises depend on how well employees perform their jobs.	Frequencies	3	3	2	1	0	2	9
	Percentages	33.3%	33.3%	22.2%	11.1%	0.0%		100.0%
21. My performance appraisal is a fair reflection of my performance.	Frequencies	5	4	2	0	0	0	11
	Percentages	45.5%	36.4%	18.2%	0.0%	0.0%		100.0%
22. Discussions with my supervisor about my performance are worthwhile.	Frequencies	6	3	2	0	0	0	11
	Percentages	54.5%	27.3%	18.2%	0.0%	0.0%		100.0%
23. Supervisors work well with employees of different backgrounds.	Frequencies	4	4	2	0	0	1	11
	Percentages	40.0%	40.0%	20.0%	0.0%	0.0%		100.0%
24. My supervisor supports my need to balance work and family issues.	Frequencies	6	4	0	1	0	0	11
	Percentages	54.5%	36.4%	0.0%	9.1%	0.0%		100.0%

**2016 Annual Employee Survey Results For  
Appraisal Subcommittee**

Surveys Sent: 12

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Response Rate: 92%

<b>Prescribed Questions: Leadership</b>								
<b>Item Text</b>		<b>Strongly Agree</b>	<b>Agree</b>	<b>Neither</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>Do Not Know</b>	<b>Total</b>
25. I have a high level of respect for my organization's senior leaders.	Frequencies	7	1	3	0	0	0	11
	Percentages	63.6%	9.1%	27.3%	0.0%	0.0%		100.0%
26. In my organization, leaders generate high levels of motivation and commitment in the workforce.	Frequencies	4	3	4	0	0	0	11
	Percentages	36.4%	27.3%	36.4%	0.0%	0.0%		100.0%
27. Managers review and evaluate the organization's progress toward meeting its goals and objectives.	Frequencies	5	4	2	0	0	0	11
	Percentages	45.5%	36.4%	18.2%	0.0%	0.0%		100.0%
28. Employees are protected from health and safety hazards on the job.	Frequencies	6	4	0	0	0	1	10
	Percentages	60.0%	40.0%	0.0%	0.0%	0.0%		100.0%
29. Employees have a feeling of personal empowerment with respect to work processes.	Frequencies	3	5	2	1	0	0	11
	Percentages	27.3%	45.5%	18.2%	9.1%	0.0%		100.0%
30. My workload is reasonable.	Frequencies	4	6	1	0	0	0	11
	Percentages	36.4%	54.5%	9.1%	0.0%	0.0%		100.0%
31. Managers communicate the goals and priorities of the organization.	Frequencies	5	3	3	0	0	0	11
	Percentages	45.5%	27.3%	27.3%	0.0%	0.0%		100.0%
32. My organization has prepared employees for potential security threats.	Frequencies	2	5	1	1	0	2	9
	Percentages	22.2%	55.6%	11.1%	11.1%	0.0%		100.0%

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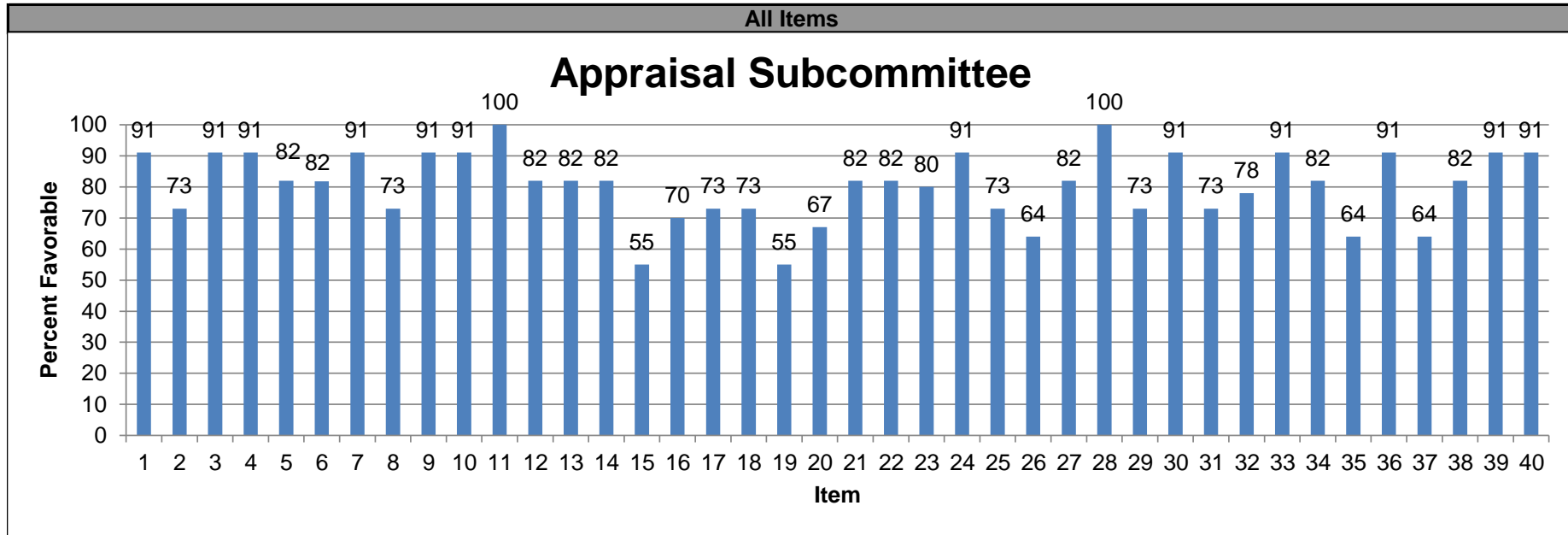
Response Rate: 92%

<b>Prescribed Questions: Job Satisfaction</b>								
<b>Item Text</b>		<b>Very Satisfied</b>	<b>Satisfied</b>	<b>Neither</b>	<b>Dis-satisfied</b>	<b>Very Dis-satisfied</b>		<b>Total</b>
33. How satisfied are you with the information you receive from management on what's going on in your organization?	Frequencies	4	6	1	0	0		11
	Percentages	36.4%	54.5%	9.1%	0.0%	0.0%		100.0%
34. How satisfied are you with your involvement in decisions that affect your work?	Frequencies	4	5	1	1	0		11
	Percentages	36.4%	45.5%	9.1%	9.1%	0.0%		100.0%
35. How satisfied are you with your opportunity to get a better job in your organization?	Frequencies	2	5	4	0	0		11
	Percentages	18.2%	45.5%	36.4%	0.0%	0.0%		100.0%
36. How satisfied are you with the recognition you receive for doing a good job?	Frequencies	6	4	1	0	0		11
	Percentages	54.5%	36.4%	9.1%	0.0%	0.0%		100.0%
37. How satisfied are you with the policies and practices of your senior leaders?	Frequencies	5	2	4	0	0		11
	Percentages	45.5%	18.2%	36.4%	0.0%	0.0%		100.0%
38. How satisfied are you with the training you receive for your present job?	Frequencies	5	4	2	0	0		11
	Percentages	45.5%	36.4%	18.2%	0.0%	0.0%		100.0%
39. Considering everything, how satisfied are you with your job?	Frequencies	6	4	1	0	0		11
	Percentages	54.5%	36.4%	9.1%	0.0%	0.0%		100.0%
40. Considering everything, how satisfied are you with your pay?	Frequencies	5	5	1	0	0		11
	Percentages	45.5%	45.5%	9.1%	0.0%	0.0%		100.0%

**HCAAF Indices**

<b>Index</b>	<b>% Favorable</b>
Leadership and Knowledge Management	79%
Results Oriented Performance Culture	78%
Talent Management	81%
Job Satisfaction	86%

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**2016 Annual Employee Survey Results For  
Appraisal Subcommittee  
Results by HCAAF Index**

